

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet held in the Council Chamber, Council Offices,
Gernon Road, Letchworth Garden City
on Tuesday, 31st July, 2018 at 7.30 pm

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 MINUTES - 19 JUNE 2018

RESOLVED: That the Minutes of the Meeting of the Committee held on 19 June 2018 be approved as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman announced that Members of the public and the press may use their devices to film/photograph, or do a sound recording of the meeting, but she asked them to not use flash and to disable any beeps or other sound notifications that emitted from their devices. In addition, the Chairman had arranged for the sound at this particular meeting to be recorded;
- (2) The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question;
- (3) The Chairman asked that, for the benefit of any members of the public present at the meeting, Officers announce their name and their designation to the meeting when invited to speak.

5 PUBLIC PARTICIPATION

There were no presentations from members of the public.

6 ITEMS REFERRED FROM OTHER COMMITTEES

6A ITEM REFERRED FROM OVERVIEW AND SCRUTINY COMMITTEE: 24 JULY 2018 - CORPORATE PLAN 2019-24 AND CORPORATE OBJECTIVES 2019-2024

RESOLVED: That consideration of this referral takes place in conjunction with agenda item number 8 (see Minute 22 below).

7 STRATEGIC PLANNING MATTERS

RESOLVED:

- (1) That the report on Strategic Planning Matters be noted;
- (2) That Cabinet note and endorse the submissions in Appendix A;
- (3) That the revised Neighbourhood Area application for St Ippolyts be approved;

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- (4) That delegated powers for non-key decisions be granted to the Director of Regulatory Services, in consultation with the Executive Member for Planning, Enterprise and Transport, to:
- i. Approve future applications for whole parish neighbourhood planning areas where no consultation is required under the relevant regulations;
 - ii. Approve for consultation a proposed submission neighbourhood plan (Regulation 16) where all necessary documentation is received; and
 - iii. 'Make' neighbourhood plans following a successful referendum.

REASON FOR DECISION:

- (1) To keep the Cabinet informed of recent developments on strategic planning matters and progress on the North Hertfordshire Local Plan.
- (2) To improve the efficiency with which the Council can make non-key decisions on neighbourhood planning matters for which there are no alternative options following changes to the relevant regulations and 'lessons learnt' from the Pirton Neighbourhood Plan and other neighbourhood plans.

8 CORPORATE PLAN 2019 TO 2024 AND CORPORATE OBJECTIVES FOR 2019 TO 2024

RECOMMENDED TO COUNCIL:

- (1) That the Corporate Objectives for 2019 to 2024 as detailed below be agreed;
 1. To work with our partners to provide an attractive and safe environment for our residents, where diversity is welcomed and disadvantaged people are supported;
 2. To promote sustainable growth both within and where it affects our district to ensure economic and social opportunities exist for our communities, whilst remaining mindful of our cultural and physical heritage;
 3. To ensure that the Council delivers cost effective and necessary services to our residents that are responsive to developing need and financial constraints.
- (2) That the Corporate Plan 2019 to 2024, as attached at Appendix A, be adopted.

REASON FOR DECISION: To have in place a suitable, high level strategic policy document for the Council, to inform its corporate business planning process.

9 TREASURY MANAGEMENT FIRST QUARTER 2018/19

RESOLVED: That the position of the Treasury Management activity as at the end of June 2018 be noted.

REASON FOR DECISION: To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

10 FIRST QUARTER CAPITAL MONITORING 2018/19

RESOLVED:

- (1) That the forecast expenditure of £15.857million in 2018/19 on the capital programme be noted and the adjustments detailed in table 3 which resulted in a net decrease on the working estimate of £0.958million be approved;

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- (2) That the adjustments to the capital programme for 2018/19 onwards as a result of the revised timetable of schemes detailed in table 2, decreasing the estimated spend in future years 2019/20 by £1.340million be approved;
- (3) That the position of the availability of capital resources, as detailed in table 4, and the requirement to keep the capital programme under review for affordability be noted.

REASONS FOR DECISIONS:

- (1) Cabinet is required to approve revisions to the capital programme;
- (2) Cabinet is required to ensure that the capital programme is fully funded.

11 FIRST QUARTER REVENUE MONITORING 2018/19

RESOLVED:

- (1) That the report entitled First Quarter Revenue Monitoring 2018/19 be noted;
- (2) That the changes to the 2018/19 General Fund budget, as identified in table 3 and paragraph 8.2, a £30k increase in net expenditure be approved;
- (3) That the changes to the 2019/20 General Fund budget, as identified in table 3 and paragraph 8.2, a £55k decrease in net expenditure and that these will be incorporated in the draft revenue budget for 2019/20 be noted;
- (4) That the proposal, as outlined in paragraph 8.3, to recruit two additional officers to embed the principles of commercialisation and develop commercial activity across the authority be noted and the required adjustments within the overall budgetary framework to the 2018/19 budget of £62,500 be approved.

REASON FOR DECISION: Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.

12 MEDIUM TERM FINANCIAL STRATEGY 2019 TO 2024

RECOMMENDED TO COUNCIL: That the Medium Term Financial Strategy 2019-24 as attached at Appendix A be adopted.

REASON FOR DECISION: Adoption of a MTFs and communication of its contents will assist in the process of forward planning the use of Council resources and in budget setting for 2019/2020 to 2023/2024, culminating in the setting of the Council Tax precept for 2019/20 in February 2019.

13 AMENDMENT TO PERFORMANCE MANAGEMENT MEASURES FOR 2018/19

RESOLVED: That the deletion of performance indicator LI037, and its associated targets be approved.

REASON FOR DECISION: The recent restructure has meant that the Performance Indicator in its current format covers functions relating to more than one directorate. An historic lack of responses to the survey as a paper based exercise allows the opportunity to refresh and improve the way that this data is collected and reported.